



Albert Einstein Academies GALA 2011!

DONOR FORM: GOODS/SERVICES DONATED BY MERCHANTS/BUSINESSES

AEA Representative's Initials _____

Today's Date _____ The proceeds from this June 3, 2011 Gala support: **Albert Einstein Academies Enrichment Programs**

Donor/Company Name _____

Address _____ City _____ State _____ Zip _____

Contact Name _____ Title _____ Phone _____

Contact Email _____ Fax _____

ITEM DESCRIPTION (include a brief description of your item for the auction program; please print clearly or type)

RESTRICTIONS _____ **Expiration Date** _____

ITEM FAIR MARKET VALUE* \$ _____ (*The IRS requires donors to establish the "fair market value" of each item)

SPECIAL INSTRUCTIONS: (Please complete all that apply)

- | | |
|---|---|
| <input type="checkbox"/> Gift Certificate Attached | <input type="checkbox"/> Donor to provide Gift Certificate |
| <input type="checkbox"/> Albert Einstein Academies to create a Gift Certificate | <input type="checkbox"/> Item given with this Donor Form |
| <input type="checkbox"/> Item to be picked up by _____ (Date) | <input type="checkbox"/> Item to be delivered by Donor _____ (Date) |
| <input type="checkbox"/> Donor to provide promotional materials | to the following location _____ |

----- ✂ -----
Thank you for your contribution of \$ _____ to the Friends of Albert Einstein Academies Tax ID #26-1187327. Tax law requires us to estimate the value of goods or services, if any, that have been rendered to you in return for your contribution, and to remind you that your contribution is deductible only to the extent that it exceeds what is provided.

_____ In exchange for your contribution, you received goods or services with an estimated fair market value of \$ _____

Description of good/services received in return (i.e. ticket to event, display ad) _____

OR

_____ No goods or services of any value were or will be transferred to you in connection with this donation

Please **keep the bottom portion** of this form as written acknowledgment of your donation for your tax records. The IRS will not accept your canceled check/credit card receipts as proof for any donation of \$250 or more. Thank you for your support of Albert Einstein Academies. **Please return the TOP portion of this form and/or address any questions to:**

Albert Einstein Academies
ATTN: AUCTION COMMITTEE
3035 Ash Street San Diego, CA 92102

auction@friendsofaea.org